

STEM School Chattanooga

PLT Purpose: To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Monday, November 16, 2015
Parent Leadership Team Meeting (6pm-7pm)
www.stemschoolchattanooga.net

Meeting Minutes

- Attendance

- Amy Betts
- Ellie Betts
- Michelle Brock
- Sue Camilleri
- Tracie Clifford
- Trish Cox
- Bill Deckman
- Tony Donen
- Shaneka McDowell
- Heather Mixon
- Cindi Robey
- Shawn Robey
- Bryan Sweetin
- Octivia White

- Welcome

- Sue Camilleri, PLT Meeting Facilitator, opened the meeting and welcomed all PLT members. She reminded everyone to sign in and began the meeting with committee updates.

- Committee Update

- **STEM Jubilee Committee: Cameille Vlietstra**

Cameille was ill and did not attend the meeting. Dr. Donen and Amy Betts updated the PLT with this information. Dr. Donen presented the flyer for the STEM Jubilee and was approved by the PLT. Tickets will be sold at the gate of the STEM Jubilee with only STEM faculty handling ticket money. There was discussion regarding the \$1.00 dollar ticket price and giving 0.50¢ back to the school that purchases the ticket. A motion was made and seconded to go forward with the \$1.00 ticket price and 0.50¢ to go to those schools that buy tickets. The teachers taking money at the gate will track the number of tickets per school. Ticket proceeds and the remainder 0.50¢ from school ticket purchases will go to the STEM Foundation as fundraising. Dr. Donen will distribute the flyer to all elementary and middle school principals to promote the event.

There was a short discussion of whether to charge food vendors. Food vendors were not charged last STEM Jubilee (2015). If any parent or guardian knows a vendor that might be interested in participating in the STEM Jubilee please contact Camille.

Action Items:

1. Dr. Donen will send the PDF flyer regarding the STEM Jubilee to elementary and middle school principals.
2. A spreadsheet will be created to include elementary school, ticket sales and the 50/50 sales portion to assist with sending funds to the individual schools.
3. Contact Camille or Amy if you are approaching a sponsor for the STEM Jubilee.

Please contact Cameille if you are interested in assisting on the STEM Jubilee Committee. cameillev@chattanoogaacvb.com

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- **Staff Appreciation Committee: Trish Cox**

Trish discussed success of the contributions the days of student conferences and the need for refreshments for Friday November 20th. Soups and chili's are the types of food that will be offered for the teachers. She mentioned that a decision for December will be communicated in the future weeks. Using the new website, Volunteersite.com, was a huge success and will be used again.

Please contact Trish if you are interested in assisting on the Staff Appreciation Committee. She asks that you send your name and grade in the email. tscox@epbfi.com

- **Parent Orientation Committee: Audrea McKnight**

Audrea was not able to attend the meeting and a report will be communicated at the next PLT meeting.

Please contact Audrea if you are interested in assisting on the Parent Orientation Committee or just have specific questions. A meeting date will be determined soon. audreamcknight@gmail.com

- **STEM Jam Committee: Amy Betts**

STEM Jam was a great success and there was positive feedback from the students. Dr. Williamson was the sponsor and handled the money aspect for the Student Council. Amy mentioned there were chips and other refreshments that could possibly be used for Teacher Appreciation.

This topic led to a discussion of the inventory for Teacher Appreciation and how to inventory the refreshments. Ellie offered to count the inventory on Friday November 20th and send out the results for future events.

Please contact Amy if you are interested in assisting on the STEM Jam Committee. abetts77@gmail.com

- **Volunteer Committee: Shaneka McDowell**

Shaneka is still receiving volunteer forms and will focus on filling volunteer positions for the STEM Jubilee.

Please contact Shaneka if you are interested in assisting on the Volunteer Committee. nekam28@gmail.com

- Upcoming Items

- **Pictures**

Dr. Donen reported that student pictures will be taken on November 20th and that as last year Trish will take and send out the photographs. The plan is for the Tennessee River as the backdrop Dr. Donen explained the history of student pictures and the

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contract that Hamilton County Schools has with Lifetouch. This also includes Lifetouch has first right of refusal. With the senior graduating a decision was made to have professional graduate portraits which will be taken by Lifetouch. There will be more information on senior pictures in the future.

- New Business

- **Purchasing Uniforms**

The current process is Ms. Robinson keeps the current “closet” of uniform pieces to be used as needed, donated by parents. A discussion regarding cosigning/repurposing was discussed by the PLT and decided that did not want to create a resale shop. There was further discussion of how to handle “swap” of uniforms by:

- Craigslist for STEM uniforms
- Facebook for STEM uniforms

The PLT communicated to Dr. Donen the appreciation for the new items that have been added to the uniform options.

Posting Books for 11th/12th grade students for swapping or donating was included in the conversation, with no decisions determined at this meeting.

- Next Meeting

Discussion of having alternating meetings starting next month with PLT Meeting one month and Committee Meetings the next month and rotating through the rest of the year as a test. A motion was passes that December will be a Committee meeting month and the next PLT will be January 11th due to the MLK holiday on January 19th.

Next Committee Meeting - December 2015

Next PLT Meeting – January 11, 2016